



Dietitian

Hours of Work: 22.50 hours per week, flexible to include evening and/or weekend hours (permanent part-time)

1.0 — Summary of Position

- 1.1 The Dietitian performs nutritional assessments, development of client-focused nutritional plans, health education/counseling, and other clinical activities according to the College of Dietitians of Ontario standards of practice
- 1.2 Will take his/her turn working in the CCHC's Mobile Clinic.

2.0 — Primary Responsibilities

- 2.1 Performs community nutritional needs assessments and identifies barriers to acquiring adequate food security, facilitating and supporting community initiatives to improve food security
- 2.2 Contributes to chart documentation, participates in chart reviews and case conferences as requested by the case coordinator, as well as making referrals
- 2.3 Participates in the development, implementation, monitoring and evaluation of treatment, education, counseling and health promotion programs for individuals, families and the community
- 2.4 Participates in staff development and team meetings as requested
- 2.5 Other duties as assigned.

3.0 — Accountability

- 3.1 This position reports to the Executive Director or his/her designate. S/he works as part of the Program Team and collaborates with all staff members.

4.0 — Qualifications

- 4.1 Undergraduate degree in food and nutrition from a recognized university or equivalent.
- 4.2 Dietitians of Canada accredited Dietetic Internship or equivalent approved experience or graduate degree in community nutrition
- 4.3 Registration with College of Dietitians of Ontario

- 4.4 Three years of experience as a dietician in a community health or hospital setting
- 4.5 Experience in program development, implementation, monitoring and evaluation an asset
- 4.6 Proficiency in the use of computers and various software applications, including software used by the Ministry of Health and Long-Term Care
- 4.7 Able to work in a fast-paced environment
- 4.8 Able to respond in a positive way to demanding issues and project a welcoming, friendly personality
- 4.9 Must have a valid Ontario Driver's Licence.

5.0 — Upholding Standards

Organizational Beliefs, Values and the Model of Health and Wellbeing

- 5.1 Knowledgeable about the organization's vision, mission, principles, and organizational philosophy, and incorporates these beliefs into everyday work
- 5.2 Works within an interdisciplinary team and strives to work collaboratively, respecting the skills and knowledge of others
- 5.3 Works in a manner that incorporates health promotion and addresses the social determinants of health
- 5.4 Understands and respects the process by which the community is involved in decision making
- 5.5 Engages volunteers, participants and/or clients in leadership and/or capacity development opportunities wherever possible
- 5.6 Works to reduce barriers to access (e.g., outreach and mobile services, language, life skills, transportation, childcare, hours of service, etc.)
- 5.7 Committed to utilizing available resources to support wellness (e.g., EAP, attending staff wellness events, sharing concerns as per CCHC's Human Resource Policies, etc.)

Organizational Excellence

- 5.8 Contributes to a welcoming and supportive environment Acts with professionalism and courtesy toward all individuals served by the CCHC, the general public and other staff members and volunteers
- 5.9 Works in a manner that complies with CCHC's privacy policies and preserves, maintains and respects confidentiality of participants, volunteers, clients, and staff
- 5.10 Respects and values the diversity of communities and individuals
- 5.11 Contributes to the development and promotion of CCHC in St. Thomas, Central Elgin, the Township of Southwold and wherever else CCHC may be represented
- 5.12 Maintains and develops professional competence through appropriate continuing education and/or professional development

Occupational Health and Safety

- 5.13 Works in a manner that meets all Health and Safety requirements, to ensure a healthy and safe workplace
- 5.14 Completes and maintains required training (e.g., WHMIS, First Aid).

Organizational Duties and Responsibilities

- 5.15 Works in a manner that promotes and maintains the reputation of the organization and minimizes risk of harm and/or liability to the organization
- 5.16 Works in a manner that complies with the organization's Human Resources Manual
- 5.17 Contributes to the organization's endeavours to collect, analyze and report on data, and participate in research
- 5.18 Contributes to the organization's efforts to secure and maximize resources for current and new programs, services, and activities
- 5.19 Performs other duties that support the mission/mandate of the organization, as assigned by the Chief Executive Officer or their designate.